



# Jessica Olma

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[ScribeSyndicate.com](http://ScribeSyndicate.com) | [jessicaolma@scribesyndicate.com](mailto:jessicaolma@scribesyndicate.com) | Ph. 704-223-7722 | Denver, CO 80237  
*Professional Content Writing*

## EXPERIENCE

### **Scribe Syndicate | 2012-Current**

*Content Writer, Owner*

Scribe Syndicate is a full-service provider of written and edited digital content. I focus on small business owners and partner with web designers and marketing firms to help their clients.

- Copyediting (proofread, review, edit)
- Editing books and manuals
- Providing copy for posts between websites and social media sites
- Reviewing/editing copy for main websites pages and landing pages as well as traditional print copy
- Formatting copy using Microsoft Word, CRM templates and design tools
- Applying HTML code for text headings, emphasis, and page layout
- Using organic SEO tools such as keywords, alt-text, images, backlinks to related sites

### **Julie Kessler, [julie@picturethisorganized.com](mailto:julie@picturethisorganized.com), 303-902-4031**

**[Picture This Organized](http://PictureThisOrganized.com), Englewood, CO | 2020 - Current**

*Website content and blog articles for Owner website*

- Monthly meetings to discuss updates to website pages and topics for blog articles on photo management
- Write content for one to two blogs monthly and adjust website copy as services are added

### **Donna Galassi, [donna.galassi@bluezenith.com](mailto:donna.galassi@bluezenith.com), 720-273-9502**

**[Blue Zenith](http://BlueZenith.com), Centennial, CO | 2020 - Current**

*Website content, blog articles and newsletters for clients*

- Consult with Donna and/or client regarding projects including blog articles, white papers, and ebooks
- Write content based on the consult and information provided, adding industry information

### **Jason Tucker, [jtucker@jhtdesign.com](mailto:jtucker@jhtdesign.com), 303-523-7970**

**[JHT Design Studios](http://JHTDesignStudios.com), Denver, CO | 2018 – Current**

*Providing website text for owner and clients, including blog articles and newsletter material*

- Write website text for described number of pages according to client
- Provide blog article and newsletter material for client websites
- Edit existing client material for publishing

### **Tyler Horsely, [tyler@nuclearnetworking.com](mailto:tyler@nuclearnetworking.com), 402-416-7154**

**[Nuclear Networking](http://NuclearNetworking.com), Denver, CO | 2017 - Current**

*Providing blog articles for SEO backlinking purposes, multiple client websites*

- Write blog articles using AI writing platform and editing processes
- Wrote some blog articles for the Nuclear Networking website regarding digital marketing under my byline in 2018

## EDUCATION

**Colorado Technical University | Colorado Springs, CO | 2014-2016**

Business Administration, Business Math, Literature, Communication, Microsoft Office Suite, Micro economics

**Temple University | Philadelphia, PA | 1986-1988**

Fine Art